



Expenses checklist

Construction and trades

Tick off what applies to you and keep every receipt. Every allowable cost you claim reduces your taxable profit.

- ☐ Van fuel, insurance, servicing, repairs, MOT and road tax
- ☐ Mileage records, if using simple mileage rates
- ☐ Parking, tolls and congestion charges
- ☐ Overnight accommodation on away jobs
- ☐ Tools, power tools and small kit
- ☐ Larger equipment and vehicles (capital allowances)
- ☐ Plant and equipment hire
- ☐ Materials bought for jobs
- ☐ Subcontractor invoices
- ☐ Skip hire and waste disposal
- ☐ Protective clothing, boots and hi-vis
- ☐ Public liability and tool insurance
- ☐ Trade body and registration fees (e.g. Gas Safe, NICEIC, CSCS)
- ☐ Training and qualification updates
- ☐ Phone, broadband, website and advertising
- ☐ Accountancy and bank fees
- ☐ Home office flat rate
- ☐ CIS monthly statements from contractors

A reminder

Only costs that are wholly and exclusively for your business can be claimed. Which costs qualify, and how much, depends on your circumstances. Get in touch and we will check what applies to you.